



Elgin Teachers Association - Serving Over 2,200 Members in Eleven Communities

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TO: Elementary Head Reps and Sixth Grade Teachers

FROM: TWE Committee

RE: *Procedure for Submitting Your Choice for "THOSE WHO EXCEL" 6<sup>th</sup> Grade Online Award Page*

DATE: April 7, 2011

Plans are underway for the 28th annual ETA **"Those Who Excel"** scholarship and awards reception. **"Those Who Excel"** honors sixth and eighth graders and awards \$1,000 scholarships to five seniors, one from each high school, who are planning to pursue a career in public education. This year's program will be held on **Tuesday, May 24, 2011, at Larkin High School.**

Sixth and 5/6 grade teachers will choose **one** 6th grade student *per classroom* to receive the above award. Possible areas of consideration **may** include academic achievement, behavior, citizenship, leadership, initiative, and/or responsibility. Your school may use any criteria you deem appropriate. The online award page is to be used for the recipients' write-up and mailing information. Please follow these guidelines for submitting your choices:

- 1) Complete the [online award page](#) for each recipient by Friday, May 6th. This narrative will be read during the presentation of the award.
- 2) Please inform the award recipient and his/her family of the honor.
- 3) Invitations to the Awards Program will be sent to honored students and their parents on May 10th. Names of the award recipients will also be sent to all buildings for posting.
- 4) You, the award recipient's teacher(s), and other interested staff members are cordially invited to attend and honor these fine young people. Please pass the word.

Award recipients will receive a "Those Who Excel" T-shirt and certificate. **Please indicate shirt size on the online award sheet.**

Thank you for your cooperation with the above procedure. Your help is very much appreciated by the committee!