



Elgin Teachers Association - Serving Over 2,200 Members in Eleven Communities

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TO: Middle School Head Reps and School/Department Committee

FROM: TWE Committee

RE: *Procedure for Submitting Your Choices for "THOSE WHO EXCEL" 8th Grade Online Award Page*

DATE: April 7, 2011

Plans are underway for the 28th annual ETA **"Those Who Excel"** scholarship and awards reception. **"Those Who Excel"** honors sixth and eighth graders and awards \$1,000 scholarships to five seniors, one from each high school, who are planning to pursue a career in public education. This year's program will be held on **Tuesday, May 24, 2011, at Larkin High School.**

Three students from your building will be honored as **"Those Who Excel."** As Association Reps or as a school/department committee, decide on a procedure for selecting the honorees. Possible areas of consideration **may** include academic achievement, behavior, citizenship, leadership, initiative, and/or responsibility. Your school may use any criteria you deem appropriate. Only ETA members may vote for 8th grade recipients. Please follow these guidelines for submitting your choices:

- 1) Complete the [online award page](#) for each recipient by Friday, May 6th. This information will be announced during the presentation of the award.
- 2) Please inform the award recipient and his/her family of the honor.
- 3) Invitations to the Awards Program will be sent to honored students and their parents on May 10th. Names of the award recipients will also be sent to all buildings early in May.
- 4) You, the award recipient's teacher(s), and other interested staff members are cordially invited to attend and honor these fine young people. Please pass the word.

Three recipients will be selected from each school. Award recipients will receive a "Those Who Excel" T-shirt and certificate. **Please indicate T-shirt size on the online award page.**

Thank you for your cooperation with the above procedure. Your help is very much appreciated by the committee!